

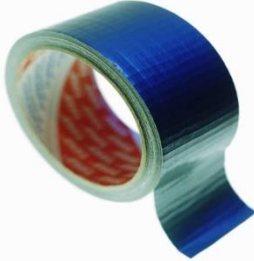





MOVING CHECKLIST

DONE	NOW	NOTES
	Confirm the date of your move	 
	Check your home insurance – make sure you have cover from the day you move to your new home	
	Obtain quotes from several removal firms	
	Or 'book' friends to help	
	Notify utility companies of your departure:	
	Electricity, gas, and water	
	Telephone, broadband	
	Cable / satellite	
	Make inventory of household items	
	Start getting rid of possessions you no longer need	
	If you need new furniture or carpets, order them now and arrange delivery for when you move in	

DONE	2-3 WEEKS BEFORE MOVE	NOTES
	Start packing non-essential items	  
	Arrange for you post to be forwarded (the Post Office will charge a fee for this service)	
	Notify any subscription deliveries that you get (i.e. newspapers)	
	Tell your friends and family where you are moving to	
	Finalise arrangements with your removal company	
	Notify the following organisations:	
	Your bank / building society	
	Insurance company	
	Council tax	
	Notify credit card / loan company	
	National savings and premium bonds	
	Pension companies	
	Inland Revenue	
	Social Security	
	Solicitor	
	Car insurance	
	DVLA	
	Your employer	

DONE	THE WEEK OF THE MOVE	NOTES
	Defrost Freezer	
	Disconnect and drain appliances for move	
	Set aside critical documents	
	Confirm day and time of removal company or rental van	
	De-register from Doctor, dentist, and optician (if you are moving out the area)	
	Disassemble beds	
	Double-check that all cupboards, closets, and appliances are empty	
	Finish packing	
	Organise keys	
	Prepare food for moving day	
	Gather outdoor furniture	
	Return broadband & Sky / cable boxes	
	Return your keys to Woking Borough Council – make sure you get a receipt	
	Enjoy you new home!	